

Paying for College

Follow the steps below to file your Free Application for Federal Student Aid (FAFSA) by the semester deadline.

Step 1 PREPARE

- ▶ Gather documents needed to apply.
 - > Student & Parent's 2015 Federal Income Tax Returns (1040, 1040A, 1040EZ, W-2, and other records of money earned)
 - > Records of untaxed income (Social Security benefits, food stamps (SNAP), etc., if applicable)
 - > Valid email address
 - > Find or create your Federal Student Aid (FSA ID) <https://fsaid.ed.gov/>. All applicants must use a FSA ID to apply for financial aid.

Step 2 APPLY

- ▶ Log on to www.fafsa.ed.gov to file your FAFSA application before **December 31** (for upcoming Fall semester); **April 15** (for upcoming Spring semester).
 - > Use the IRS Data Retrieval Tool to access the income tax information, if applicable. It is the best way to ensure the FAFSA has accurate income information.
 - > After you complete your FAFSA, apply for New York State Aid (TAP) at www.tap.hesc.ny.gov/.
 - > Need help? Bring your documents to the Student Financial Services Resource Center in Room C-109. Questions? **Call us! (718) 482-5242.**

Step 3 CONFIRM

- ▶ Check your email one week after completing your FAFSA. The Department of Education (DOE) will send you an email with a link to your Student Aid Report (SAR).
- ▶ Review your SAR for inaccuracies.
 - > If you are selected for a process called Verification or you have to change information, correct the data electronically or submit it to Student Financial Services in-person in Room C-107; via email to financialaid@lagcc.cuny.edu; or fax it to **(718) 609-2020**.
- ▶ Claim your CUNYfirst account at <https://home.cunyfirst.cuny.edu>.
 - > When your FAFSA is complete, if you are eligible, you will receive a notification of your financial aid awards in CUNYfirst.

Step 4 REGISTER

- ▶ Check your email for advising and registration information.
 - > Register for Session I and Session II at the same time to get the most amount of money available.
 - > Register before the Financial Aid Verification Date (see Academic Calendar).

Step 5 PAY

- ▶ View your "Total Due" and your payment due date on CUNYfirst.

If you do not have a remaining balance enjoy your classes!

If you have a remaining balance, explore payment options below:

 - > Apply for a Foundation scholarship at: www.laguardia.edu/scholarships.
 - > Protect your classes and apply for a Nelnet payment plan. Visit www.mycollegepaymentplan.com/cuny or call **(888) 470-6014**.
 - > Visit the Bursar's Office in Room C-110 to settle your tuition bill.
 - > Learn more at: www.laguardia.edu/financialaid.

Student Financial Services

Division of Student Affairs

Step 1

PREPARE

Gather Financial Documents
& FSA ID

Step 2

APPLY

for

Federal FAFSA & State Aid (TAP)

Priority deadline is December 31 (for upcoming Fall semester)

April 15 (for upcoming spring semester)

Step 3

CONFIRM

Financial Aid Application Data

Step 4

REGISTER

Check Your Email for
Advising & Registration info

Step 5

PAY

Your Bill Must be Paid by
Due Date on **CUNYfirst**

