



Optional Practical Training - OPT

Part I (To be completed by student)

Name: _____ **Date:** _____

CUNY EMPLID: _____

SEVIS #: _____ **Major or Field of Study:** _____

Expected Date of Completion of Study: _____

I am requesting the following dates for OPT and understand that these days cannot be changed once the OPT application has been submitted to USCIS. (You are allowed to pick a start date anytime within the 60 days following your graduation date.)

OPT Start Date: _____ **OPT End Date:** _____

Student's Signature: _____

Please check what you have from the following documents:

- 1. Form I-765
- 2. **Photocopies of:**
 - The new I-20 with the ISS advisor's recommendation for Optional Practical Training on back page.
 - I-94 (<https://i94.cbp.dhs.gov/I94/#/home>) (if small card, front and back)
 - Photo page of valid passport
 - F-1 Visa page showing student's info (Even if expired)
 - ALL pervious I-20's issued to you
 - Your previous OPT card or other work card (EAD) if you have had one.
- 3. Two passport type photographs. (Print your name and I-94 number lightly in pencil on the back of each photo. Put the photos in an envelope and attach it to the front of the I-765).
DO NOT CUT THE PHOTOS!
- 4. FEE of **\$410.00** Make the check or money order payable to **U.S. Department of Homeland Security**. The check or money order must be drawn on a United States bank and must be payable in U.S. currency. **NO CASH!**

PLEASE MAIL APPLICATION USING CERTIFIED MAIL

Application will be mailed to:
USCIS
 PO Box 660867
 Dallas, T.X. 75266