



DARE TO DO MORE

**President's Cabinet Meeting
Monday, January 4, 2021
10:00 a.m. – 11:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President

Paul Arcario, Provost

Nireata Seals, Vice President of Student Affairs and Associate Provost

Shahir Erfan, Vice President of Administration and Finance/Interim Vice President of Adult and Continuing Education

Henry Saltiel, Vice President of Information Technology

Robert Jaffe, Senior Advisor to the President

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Taejong Kim, Legal Counsel/Labor Relations Manager

- I. Welcome/Campus Update:** President Adams explained that the search for the ACE VP has been completed and final steps are being taken to confirm the selected candidate. President Adams reported that more than \$300,000 in funding has been secured to support the ACE Scholarship Fund operating through the LaGuardia Community College Foundation. Interim VP Erfan and his staff are developing policies for dissemination of these funds to eligible students.
- II. Review 12/21/20 Cabinet Meeting Notes:** Meeting notes reviewed and no changes noted.
- III. Student Enrollment**
 - a. Weekly Enrollment Dashboard: VP Seals reviewed the dashboards. Noted that the Spring 2021 enrollment figures are high because students that have been “enrolled” under PAR are still included and those students that have not taken action will be removed on 1/6/21. VP Seals indicated concerns about Spring 2 enrollment and offered ideas for a different way to approach students for this semester, including identifying it as a time for “refresher” courses.
- IV. CUNY/LaGuardia Enrollment:** Provost Arcario reviewed the work of the CUNY-organized Enrollment Strike Force of which he is a member. The group has been examining strategies to increase enrollment across the CUNY colleges and a final set of recommendations are anticipated in the near future. Included in the groups work is the idea of purchasing lists of potential adult learners. Further review is needed. In addition, the idea of holding virtual open houses was discussed. Finally, the issue of granting Credit for Prior Learning was discussed. Professor Janice Karlen currently leads the college’s CPL efforts and further efforts can be taken to expand the capacity of the college to assess CPL is recommended. The Cabinet was asked by President Adams to review the CUNY

recommendations and information about the college's marketing efforts will be shared with the Cabinet.

- V. Campus Operations:** VP Erfan reported that few individuals came to campus over the holiday break. The college has had 9 reported cases of COVID since September.
- VI. Student Affairs Redesign:** VP Seals indicated that the redesign plans are awaiting action and, where appropriate, personnel actions are moving through LaGuardia and CUNY processes. Professor Bruns reiterated that the College Senate is not the place to act on personnel decisions and will be looking at the functioning and transparency of the college's Personnel Review Committee.