



DARE TO DO MORE

**President's Cabinet Meeting
Monday, February 1, 2021
9:00 – 10:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President

Paul Arcario, Provost

Nireata Seals, Vice President of Student Affairs and Associate Provost

Shahir Erfan, Vice President of Administration and Finance/Interim Vice President of Adult and Continuing Education

Henry Saltiel, Vice President of Information Technology

Robert Jaffe, Senior Advisor to the President

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Taejong Kim, Legal Counsel/Labor Relations Manager

- I. Welcome/Campus Update:** President Adams indicated the search for the Executive Director of Human Resources is coming to completion and the job description for the Director of Diversity, Equity and Inclusion has been finalized and will be posted in the near future. President Adams informed the Cabinet that the PSC has been engaged with local elected officials to raise concerns about TELC's drop in enrollment and its impact on the reassignment of adjunct instructors. President Adams indicated he wants to develop with the input of the VPs and IR a student survey to be released in mid-March.
- II. Review 1/25/2021 Cabinet Meeting Notes:** Notes reviewed and no changes noted.
- III. Preparation for Monthly Cabinet Meeting of 2/5/21:** Provost Arcario indicated that at the upcoming meeting we will be continuing our work with the GallupStrengths Framework. President Adams indicated that the second part of the meeting will involve VPs sharing their divisional priorities.
- IV. Celebrating Black History Month:** President Adams noted that the college is holding events during the month and is looking to have a longer-term and more comprehensive approach to holding heritage events. President Adams noted that the President's Advisory Council on DEI has raised concerns about the lack of activities.
- V. CARES Act Funding for Technology and Senate Review:** VP Erfan described the criteria to be used for CARES Act funding and the use of unspent funds. College Senate Chair Bruns indicated that she had discussed working with VP Saltiel to have the Senate engaged in the process of identifying IT priorities.

VI. Enrollment

- a. Weekly Enrollment Dashboard: VP Seals reviewed the enrollment dashboards (attached). She noted that that she is working with the Bursar to collect information about the pool of students at-risk of bursar cancellations. She also indicated that she's working with Marketing and Communications to post financial literacy videos and quizzes that students receiving Auxiliary-funded support will need to review as part of the award process.
- b. Enrollment Solutions Working Group: President Adams reviewed a draft charge for the ESWG and the Cabinet discussed membership.

VII. Campus Operations:

- a. Fall 21 Planning Committee: Provost Arcario reviewed the roles and responsibilities of the Fall 2021 Planning Committee and membership. A meeting will be held soon as the Committee needs to commence its work.
- b. Review of Criteria for Ramping Down In-person Campus Activities: VP Erfan reviewed draft criteria for ramping down in-person campus activities due to Covid. This criteria will be incorporated into the work of the Fall 2021 Planning Committee and the Campus Operational Committee.

**LaGuardia Community College
Weekly Enrollment Dashboard**

1/25/2021

Prepared by: Jeffrey Weintraub

Spring 2021 Weekly Enrollment Dashboard

							Average CC Snapshot
	Spring 2021 snapshot	Spring 2020 snapshot	Sp21- Sp20	% change	Budget Targets	Sp21 as % of Target	Sp21-Sp20 % change
	1/25/2021	1/27/2020					
THC							
Freshmen	331	390	-59	-15.1%	3,150	10.5%	-13.2%
Transfers	394	470	-76	-16.2%	1,850	21.3%	-9.4%
Continuing	8,234	8,819	-585	-6.6%	10,958	75.1%	-15.3%
Non-degree	771	694	77	11.1%	1,100	70.1%	-12.8%
College Now	0	1	-1				
*Total LAGCC	9,730	10,373	-643	-6.2%	17,058	57.0%	
Total CUNY w/CN	9,730	10,374	-644	-6.2%			-14.7%
FTEs							
Freshmen	370	408	-38	-9.3%	3,076	12.0%	
Transfers	339	391	-52	-13.3%	1,585	21.4%	
Continuing	6,390	7,067	-677	-9.6%	8,878	72.0%	
Non-degree	352	355	-3	-0.8%	622	56.6%	
College Now	0	0	0				
*Total	7,451	8,221	-770	-9.4%	14,161	52.6%	

*College Now is not included in the totals

Continuing Students consist of Continuing and Readmits

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2

Non-degree CUNY comparison (cell H17) includes both Non-degree and College Now

CUNY Data: Term: Spring 2021 Current Term Run Date: 1/22/2021 Prior Term Run Date: 1/22/2020