

## **Executive Council Meeting May 8, 2020**

**Present:** Paul Arcario, Hara Bastas, Janet Corcoran, Oswald Fraser, Bartholomew Grachan, Robert Jaffe, Nava Lerer, Henry Saltiel, Nireata Seals, Jessica Mendoza

**Guests:** Aimee Calandria, Snezhana Kenarova, Karen Muehlbauer

### **I. Campus and CUNY Updates**

Discussion at P&B and working on faculty council response will be sending out an email in regards to the memo. Will also be sending a communication to the college in regards to setting up a task force committee on re-opening the college, budget and Professional Staff. A discussion was had with Academic Affairs in regards to professional staff and discussed that instead of doing a large zoom meeting, it could be a jam. No decision has been made in regards to Fall Session I if it will be in person or distance learning. Planning to have a memorial for those that have passed away this year, deciding on how to do it. Thinking of doing a social media post where anyone tied to LaGuardia can post the passing of someone they now as a living memorial. Vice President Corcoran will bring it to Gina Taraskewish and Caridad Muñoz to see what would be the best way to follow through with this idea.

### **II. LaGuardia's 50<sup>th</sup> Anniversary: Planning our Celebration**

Vice President Corcoran introduced Aimee Calandra, Snezhana Kenarova and Karen Muehlbauer who have been working on the 50<sup>th</sup> anniversary celebration of LaGuardia. This celebration will still take place either virtually or in person. Aimee C presented the Executive Council with a wireframe of the 50<sup>th</sup> Anniversary microsite, which will be a visual guide that represents the skeletal framework of the content considerations and priorities of the 50<sup>th</sup> anniversary. Aimee C proceeded to explain the sections of the microsite. Snezhana stated that they have created a list of notable and prominent LaGuardia Alumni that they are planning to reach out to. They would also like for the planning committee to help them find alumni and former faculty and staff that can also partake in the 50<sup>th</sup> celebration. Karen spoke about the Anniversary tool kit that they have created for faculty and staff to use for integrating the theme and key messages of the 50<sup>th</sup> anniversary. This tool kit will provide guidance on social media engagement and well as brand usage guidelines for the 50<sup>th</sup>.

Interim President Arcario found the framework amazing and thanked Aimee, Karen and Snezhana. Hara Bastas suggested that there be a section for memorials. Interim President Arcario agreed for VP Corcoran to start a small internal group to beginning working on the 50<sup>th</sup> anniversary planning, these folks would serve as ambassadors.

### **III. Professional Staff and Opening Sessions**

Robert Jaffe is looking at a zoom like virtual meeting that may be part of a larger conversation that would be had through a jam. In regards to Opening Session is in conversations with Wendy Nicholson and Tamika B. who are the co-chairs. Thinking of centering Opening Sessions around the 50<sup>th</sup> anniversary celebration. The plan is to construct something around a virtual Opening Session event. In the process of purchasing Zoom platform for large engagements. Will move Professional Staff to Thursday, June 4<sup>th</sup>.

### **IV. Fall 2020 Planning**

Oswald Fraser will be heading a Fall 2020 planning committee in regards to re-opening the college. They will be having a charge meeting next week Monday, May 11. The list of committee members was shared with the Executive Council. A lot of the work will be needed to identify the questions that will be asked in the report. This working group should come back with a report to the Executive Council with questions and possible solutions. This group will also need to look into policy issues and clarifications that would have to be asked of CUNY.

## **V. Divisional Updates**

P. Sokoloski-Senate met yesterday and discussed that maybe the goals should be extended to staff member also. She also mentioned that many are worried about their jobs.

N. Seals-Faculty profile pages will be created soon. Give faculty the opportunity to upload their picture and their bio, it will list their area they specialize in. Thank you to VP Saltiel for his work on this. Have had 2 P&B meetings already. Looking at the schedule of classes this afternoon to see what is the enrollment is for Spring Session II and Fall I.

H. Saltiel-Spoke about his LinkedIn Learning. LinkedIn Learning offers video courses taught by industry experts in software, creative, and business skills.